

Housemate Partnership Agreement



A tool to help adults with developmental disabilities, and their caregivers, entering into a housemate partnership



DSO

Developmental Services Ontario

HOUSEMATE PARTNERSHIP AGREEMENT

Between

(Individual or Family)

- and -

(Individual or Family)

- and -

(Individual or Family)

_____, _____ and _____ have
(names of housemates living together)

willingly decided to share the space at _____ starting
(address of shared home)

_____.
(date)

The housemates and support circle members have discussed and agreed on the following: **Legal obligations and bills**

Bill	Payee (paid to)	Payment frequency	Share of payment per person	Logistics of payment	Contract included in addendum?
Rent					
Hydro					
Internet/Cable					
Streaming services					

Bill	Payee (paid to)	Payment frequency	Share of payment per person	Logistics of payment	Contract included in addendum?
Support staff					
Home Insurance					
Other					
Other					

Paid support

Support Staff (name)	Schedule of support (daily or weekly)	Employee type (choose one)			Contract signed? (Attach as addendum)	Contact information
		Independent Contractors	Employees			
		Hourly rate	Hourly rate or salary	Employer contributions to CRA/WSIB		

Lease details

Address	Total cost	Named Leaseholders	Co-signers/ Guarantors (if applicable)	Lease type (annual/monthly)	Notice required to terminate lease	Contact person or company

Housemate obligations of the partnership

For example:

- participate in house meetings
- maintain open channels of communication with housemates, staff and other supports

Responsibilities of each housemate and their support circle

For example:

- agreed upon meetings, activities, support provided to each other
- ideal housemate relationship

House rules

Any house rules agreed upon can be attached to this agreement or written below

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Verbal Disclosure of Any Relevant Information that Could Reasonably Affect the Arrangement

For example:

- Medical/behavioural concerns that might impact household
- Any legal concerns
- Any interpersonal strains or relationships impacting living situation
- Any significant financial strains that might impact ability to pay agreed upon costs

Housemates should indicate below that they have verbally disclosed any of the information and sign below. Written disclosure is not encouraged due to privacy considerations of sensitive personal information.

Housemate name	Date	Signature

Plan for Conflict Resolution Process

For example:

- 3rd party mediation
- Plan for resolution in good faith

Stage of disagreement	Steps to resolve
Early	
Middle	
Late	

Conditions Agreed Upon for Dissolving the Partnership

Notice required in writing to dissolve partnership	Provide ____ days of written notice to partnering individual and family ¹
Who will move out (vacate home)	

¹ NOTE: notice required to terminate lease might be different from this notice required to provide partnering families. Reviewing your lease details and the Residential Tenancies Act will help you determine how much notice you are legally required to give your landlord. We encourage you to inform partnering housemate/family of your intention to end the partnership first then discuss arrangements concerning the lease.

How will any bills be transferred	
How will any remaining balance on bills be paid or deposits be returned	
How will paid support service be handled (i.e. who will continue to receive service from paid support staff)	
How will a replacement housemate be found	
How will the vacating housemate support in finding a new housemate	
How will shared purchases be divided (consider creating a list of shared purchases)	
How will notice be communicated to stakeholders (i.e. staff, landlord etc.)	
Other	
Other	
Other	

Signatures

Family member or individual

Date

Family member or individual

Date

Family member or individual

Date

Legal Disclaimer

Disclaimer: This template has been created for informational purposes only and does not constitute a legally binding agreement. When accessing this template, you are fully responsible for assessing its suitability and relevance.

Developed by DSO Toronto in partnership with LIGHTS (Community Living Toronto)

Addendum

Attach any lease agreements, contracts, or additional documents as required.